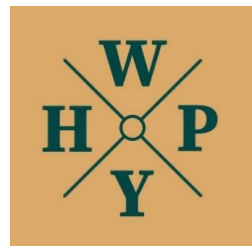
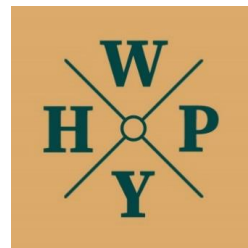


**West Yorkshire Housing Partnership – Chief Executives Meeting – 20
September 2022, 1-3pm – Invitees**

Organisation	Representative	Role
Accent	Paul Dolan	Chief Executive
Connect Housing	Helen Lennon	Chief Executive and Chair of the West Yorkshire Housing Partnership
	Christine Fox	Director of Neighbourly Places and joint workstream lead for the health and housing workstream
	Martyn Broadest	Director of Home and workstream lead for the low carbon/climate emergency workstream
EN:Able Communities CIO	Simeon Perry	Head of Operations
Homes England	Tamsin Hart-Jones	Head of Cities and Major Conurbations
	Helen Fielding	Head – Affordable Housing Growth (North)
Incommunities	Rachael Dennis	Chief Executive
Johnnie Johnson	Yvonne Castle	Chief Executive
Kirklees Metropolitan Borough Council	Naz Parkar	Director of Homes and Neighbourhoods
	Rebecca Addy	Housing Growth Officer
Leeds and Yorkshire Housing Association	Mark Pearson	Chief Executive
Leeds City Council	Gerard Tinsdale	Chief Officer at Housing Leeds
	Angela Barnicle	Chief Officer, Asset Management and Regeneration
	Christa Jolley	Executive Manager (Regeneration)
	Nahim Ruhi-Khan	Head of Strategy and Investment
	Peter Shovlin	Head of Leeds Housing Options (Interim)
	Phil Windle	Deputy Housing Options Manager
Leeds Federated Housing Association	Matthew Walker	Chief Executive
Manningham Housing Association	Lee Bloomfield	Chief Executive
National Housing Federation	Kate Warburton	External Affairs Manager
Thirteen Group	Chris Smith	Executive Director of Business Growth
Together Housing	George Paterson	Executive Director of Property and joint workstream lead for the



		investment/regeneration workstream
	Mark Dunford	Executive Director of Finance and Commercial
	Patrick Berry	Director Together Net Zero
Unity Housing Association	Cedric Boston	Chief Executive
WDH	Andy Wallhead	Chief Executive and joint workstream lead for the investment/regeneration workstream
	Sarah Roxby	Service Director – Health and Wellbeing and joint workstream lead for the health and housing workstream
West Yorkshire Combined Authority	Alison Gillespie	Head of Place and Environment Policy
	Judith Furlonger	Head of Housing
	Neil Johnson	Programme Lead Net Zero Regional Accelerator
	Rebecca Greenwood	Policy Officer
Yorkshire Housing	Nick Atkin	Chief Executive and Vice-Chair of the West Yorkshire Housing Partnership
	Andy Gamble	Executive Director Growth and Assets
	Hannah Jowett	Head of Communications and Brand
Secretariat		
Together Housing	Daniel Klemm	Director of Communication and Customer Experience and Director of the West Yorkshire Housing Partnership
	Alice Keirle-Shaw	Policy Manager



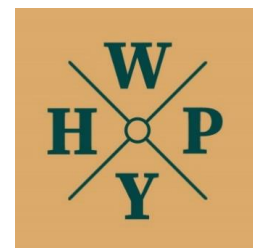
West Yorkshire Housing Partnership – Chief Executives Meeting – Agenda

Tuesday 20 July 2022, 1pm-3pm – Incommunities’ office, The Quays, Victoria Street, Shipley BD17 7BN

Agenda item	Presented by
1. Introduction and welcome	Helen Lennon
2. Minutes of previous meeting	Helen Lennon
3. Chair’s update	Helen Lennon – verbal update
4. Local intelligence	Helen Lennon – verbal discussion
5. DLUHC visit	Helen Lennon – verbal update
6. Net Zero Regional Accelerator project	Neil Johnson
7. Retrofit training	Simeon Perry
8. Cost of living crisis	Helen Lennon – verbal discussion
9. Update from West Yorkshire Combined Authority	Judith Furlonger
10. Communications update	Hannah Jowett – verbal update
11. Update from workstream leads: Investment and regeneration	Andy Wallhead and George Paterson



Climate emergency	Martyn Broadest and Patrick Berry – verbal update
Inclusive growth	Cedric Boston (paper to follow)
Health, housing and homelessness	Sarah Roxby, Christine Fox and Phil Windle
12. Daisy Hill Neighbourhood project	Rebecca Addy
13. Finance update	Alice Keirle-Shaw
14. AOB	All
Dates of future meetings: Wednesday 9 November 2022, 10am-12pm Wednesday 18 January 2023, 10am-12pm Wednesday 15 March 2023, 10am-12pm	



West Yorkshire Housing Partnership – Chief Executives Meeting – Minutes

Date: 20th July 2022

Venue: Yorkshire Housing’s Office, The Place, 2 Central Place, Leeds, LS10 1FB

Attendance: Helen Lennon (Connect Housing), Nick Atkin (Yorkshire Housing), Cedric Boston (Unity Housing Association), Martyn Broadest (Connect Housing), Christa Jolley (Leeds City Council), Judith Furlonger (West Yorkshire Combined Authority), Lee Bloomfield (Manningham Housing Association), Helen Fielding (Homes England), Tamsin Hart-Jones (Homes England), Alison Gillespie (West Yorkshire Combined Authority), Chris Smith (Thirteen Group), Mark Pearson (Leeds and Yorkshire Housing Association), Christine Fox (Connect Housing), Sarah Roxby (WDH), Paul Dolan (Accent Group), Patrick Berry (Together Housing), Rachael Dennis (Incommunities), Yvonne Castle (Johnnie Johnson Housing), Angela Barnicle (Leeds City Council), Matthew Walker (Leeds Federated Housing Association), Daniel Klemm (Together Housing), Alice Keirle-Shaw (Together Housing) and Catherine Ellis (Together Housing, minutes)

Apologies: Gerard Tinsdale (Leeds City Council), Kate Warburton (National Housing Federation), Andy Wallhead (WDH), George Paterson (Together Housing), Mark Dunford (Together Housing), Naz Parkar (Kirklees Council), Ben Marchant (West Yorkshire Combined Authority), Peter Shovlin (Leeds City Council), Nahim Ruhi-Khan (Leeds City Council), Elizabeth Hunter (West Yorkshire Combined Authority), Andy Gamble (Yorkshire Housing), Michael Foster (Yorkshire Housing), Jose Raisey-Skeats (West Yorkshire Combined Authority), Neil Johnson (West Yorkshire Combined Authority, and Andrew Balchin (Wakefield Council)

Notes	Action
Agenda Item 1 – Introduction and welcome	
<ul style="list-style-type: none"> HL welcomed attendees to the meeting and noted apologies above. 	No actions
Agenda Item 2 – Minutes of previous meeting and action matrix	
<ul style="list-style-type: none"> Minutes were agreed as true record. The CPO update was deferred to the next meeting. Housing First update was deferred to September meeting. 	No actions
Agenda Item 3 – Chair’s Update	
<ul style="list-style-type: none"> The last few days of extreme weather was discussed with the heat and fires affecting land and issues with transport. It was apparent that our focus on climate emergency is so important and the last few days of hot weather has shown that our focus is the correct one. 	No actions
Agenda Item 4 – Local Intelligence	

No update from members	No actions
Agenda Item 5 – Membership	
<ul style="list-style-type: none"> • Chris Smith from Thirteen attended the meeting and presented a paper on Thirteen’s request to join the partnership. • Thirteen were confirmed as new members of the WYHP and welcomed to the group. • DK noted that there was no update from Stonewater . • MP gave an update about his organisation joining with York Housing Association and the implications for WYHP membership. MP will continue to attend WYHP meetings. • 	No actions
Agenda Item 6 – Net Zero Reginal Accelerator Project	
<ul style="list-style-type: none"> • Deferred to next meeting. • 	No actions
Agenda Item 7 – Green Jobs Taskforce	
<ul style="list-style-type: none"> • MW provided some statistics on the current position and future needs in relation to green jobs in West Yorkshire. • Green jobs gateway site can be signed up to – this will connect people with training and opportunities. • The Mayor chairs the Taskforce meetings, and so far, 2 meetings have taken place. • There will be a 12 month workplan for the Taskforce and some research has been done to support this. • HL asked members to sign up to the green jobs pledge. • NA asked if the Taskforce had thought about how we could train and recruit collectively? MW thought it was too early to say. • HL asked if the group is looking at demographics regionally for training and need. MW noted that he may be able to provide an update on this at the next meeting. • YC noted that the Northern Housing Consortium are looking at skills and linking up with universities. MW agreed that higher education will play a role. • AB agreed to share the details of employment and skills colleagues with MW. • 	No actions
Agenda Item 8 – Homes England Visit	
<ul style="list-style-type: none"> • There was a Home’s England visit on the 6th July. The visit included a trip to Bradford city village, and back to Leeds. From meeting, WYHP, West Yorkshire Combined Authority (WYCA) and Leeds City Council were all represented at the visit.NA provided a presentation at the meeting on the 6th after the site visits on the WYHP and what may be needed to support development. NA noted there was some challenge about whether WYHP could collaborate and share resources more. • It was said that going forward Homes England were talking about resource and a business plan which was positive. This 	No actions

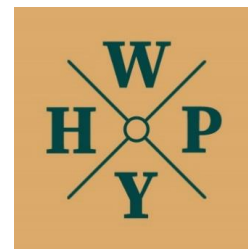
<p>would be to create a strategic place partnership business plan, similar to what is being piloted in Greater Manchester.</p> <ul style="list-style-type: none"> • It was agreed it was a very positive session. • HL asked about next steps. JF reported they need to get a business plan and need a few days to look at next steps. AG commented that a task and finish group may be the next step. • It was agreed that after WYCA have looked at this then a group should meet up. Group to be decided however TH-J confirmed she was happy to be a part of it. • 		
Agenda Item 9 – Update from West Yorkshire Combined Authority		
<ul style="list-style-type: none"> • Housing Revenue Fund of £3.2m is allocated now and Mayor will be asked to commit to ongoing funding. WYCA now looking into doing an impact assessment to understand the benefits. • Each of the WYHP members have previously signed an NDA to share pipeline site details as WYCA want to share data with HE which wasn't covered in the original NDA. The purpose of sharing the data is to cross check with Homes England and have confidence that the pipeline figures are correct. • TH-J confirmed Homes England recognise that it is commercially sensitive information, that it wouldn't be shared more widely and would only be used for the stated purpose. • Next step was members agreed in principle with this, WYCA to share detail on the purpose of sharing the data with Homes England, and then an updated NDA will be sent to each member CEO for signing. 	<p>Judith Furlonger/Ben Marchant to send each WYHP member the detail on the purpose of sharing the development pipeline data with Homes England and an updated NDA for signing.</p>	
Agenda Item 10 – Communications Update		
<p>HJ provided the following update with the group:</p> <ul style="list-style-type: none"> • Shared opportunities, got comms teams together and will bescheduling PR opportunities with the Mayor's team from September. • Adding opportunities to the comms plan, more will be shared on this at the next meeting. • Will follow up on action plans from workstreams looking at touch points for PR. • Will be attending the next Dementia Taskforce meeting and would be producing joint PR about this. • Will promote Thirteen being a new WYHP member. • HL stressed the importance of need to ramp up on our comms activity. 	<p>Hannah Jowett to arrange a news release about Thirteen Group joining the WYHP.</p>	
Agenda Item 11 – Updates from Workstream Leads		
<p>Investment and Regeneration</p>	<ul style="list-style-type: none"> • Deferred to the next meeting. 	<p>No actions</p>

<p>Climate Emergency</p>	<p>MB and PB reported the following main points from the Climate Emergency Report:</p> <ul style="list-style-type: none"> • Early indications are that up to 7 members of the WYHP are interested in joining a WYCA led Social Housing Decarbonisation Fund Wave 2 bid although partners are reporting considerable logistical challenges around the lack of technical support available to prepare those bids. • Discussions with WYCA about supporting the collaborative investment in the solar PV and battery project continue. Technical work is taking place to bring properties forward to invest in. • It was agreed that the WYHP would provide a letter of support around the Sustainable Housing Action Partnership's (SHAP) proposals. • PB noted that there is work needed to engage with the District Network Operators to prepare for the work needed to achieve net zero. Currently, the work is taking a considerable period of time. • There was a feeling amongst the group that this issue is wider than just West Yorkshire and that it would be good to approach this together. • The recommendation is that WYHP work with WYCA to act to secure a strategic working relationship that ensures that Northern PowerGrid (NPG) and the social housing sector can work effectively together to efficiently deliver mutually shared objectives of decarbonisation. There was agreement by the group to progress this. PB and AG will work on this, looking at whether the Mayor already has a relationship with NPG. • DK suggested if the Mayor could attend the Summit as an idea. • AG requested a housing representative on the Green Committee. MB agreed this would be good. 	<p>Martyn Broadest to arrange a letter of support for the Sustainable Housing Action Partnership.</p>
<p>Inclusive Growth</p>	<p>CB asked for feedback and agreement to appendix 1 that was sent out to members prior to the meeting.</p>	<p>No actions</p>

	<ul style="list-style-type: none"> • MB noted that greater links to green jobs and retrofit would be good. CB accepted this point and agreed that it is linked. • DK asked who will put forward the bid and sign for it as WYHP is not a legal entity. CB said he was trying to obtain buy in first. • SR confirmed that they have someone from WDH to join the workstream group. • HL asked CB if people were welcoming of the project, CB confirmed it has been welcomed. • CB confirmed he would welcome any more feedback ahead of a meeting with WYCA on 27th July. • NA asked what resource would be required. CB noted that funding would be required once there was clarity on who is engaged on the project and to prepare something for WYCA to support. • HL confirmed we are supportive and agree with aligning to other activity e.g. green jobs. • CB asked for in principle agreement for the proposal. The members agreed this. 	
<p>Health, Housing and Homelessness</p>	<ul style="list-style-type: none"> • The priorities have been streamlined and there are 4 main categories: dementia, Housing First model, mental health, and right sizing. • The Dementia Taskforce chair is YC. There are meetings monthly and they are pulling together dementia champions and the focus is on mapping strategies, where a consultant will work on an overarching strategy. The group has been looking at the Alzheimer's Society charter on housing. It was noted there are gaps in funding, however there is an opportunity with the university for funding from the Nuffield foundation. It was reported there are 5 actions that are achievable for the Mayor's first tenure, and there will be 5 more for later after the first 5 have been achieved. • Mental health work to take place over the next 18 months. Services will be mapped for mental health and tenancy sustainment. • Trauma training has now completed and received positive feedback. HJ will add this in as a positive comms piece. There is now a wish to look at autism training. 	<p>No actions</p>

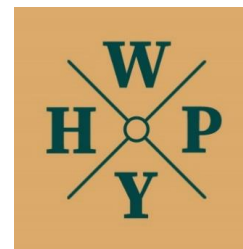
	<ul style="list-style-type: none"> • PD gave his thanks to the workstream group for their positive work. • Right Sizing has a new lead, Joanne. There is funding from WDH, Together Housing and NHS England and hoping WYCA might fund too as there is a £15k shortfall. • PS had sent his apologies for the meeting, however he sent update via email as follows: I will be arranging a meeting with all 5 x WY LAs and Housing Associations in Leeds to discuss best practice learned from the last few years and determining the level of need / interest / scope to develop across WY. At the last H&H workstream meeting, there was a lot of interest across the board in being involved in this project. 	
Agenda Item 12 – Finance Update		
<ul style="list-style-type: none"> • AK-S confirmed to the group that the invoices for membership fees had been sent out and that there was nearly £17k left for the year not committed yet. 	No actions	
Agenda Item 13 – AOB and future dates		
<ul style="list-style-type: none"> • CS expressed that she thought the Partnership was doing really good work and asked how we know if we are progressing. HL confirmed this is shown in the annual report and there was a forward planning day in March to set out achievable goals for the year. • PD agreed that there is so much good activity and suggested could we track success measures during the year. This could make pulling the annual report together easier. • CJ commented that further to Leeds City Council’s action plan on affordable housing, there was a request for representatives for a workshop. CJ will send a link round to members. • HL thanked HF for her last meeting, good luck for her new role. <p>The dates future meetings were confirmed as:</p> <ul style="list-style-type: none"> • Tuesday 20 September 2022, 1-3pm – Incommunities’ office, The Quays, Victoria Street, Shipley BD17 7BN • Wednesday 9 November 2022, 10am-12pm • Wednesday 18 January 2023, 10am-12pm • Wednesday 15 March 2023, 10am-12pm 	No actions	

Date of next meeting: Tuesday 20th September 2022 at 1pm – Incommunities’ office, The Quays, Victoria Street, Shipley BD17 7BN

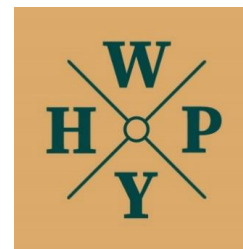


West Yorkshire Housing Partnership – Chief Executives Meeting – Action Matrix

<u>Meeting Date</u>	<u>Agenda Item</u>	<u>Action</u>	<u>Responsible Person</u>	<u>To Be Completed By</u>	<u>Completed Date</u>	<u>Notes</u>
12 January 2022	5	Discuss a deep dive on CPOs with the DoDs	Judith Furlonger	20 September 2022		16/03/2022 – Judith confirmed that this has not yet been possible. The new deadline for this action will be 24 May 2022. 24/05/2022 – Judith noted that not much is being done on CPOs at present. A further update will be provided on 20 July 2022 and the deadline will be updated. 20/07/2022 – Update was deferred to the next meeting.
12 January 2022	Meeting with Mayor	Consider what a regional Housing First offer could look like and the cost of this	WYHP Health and Housing workstream Homelessness sub workstream	20 September 2022		16/03/2022 – The homelessness workstream has been merged into the Health and Housing workstream. The responsible person has been updated to the Homelessness sub workstream of the Health and Housing workstream and the deadline has been updated to 24 May 2022. 24/05/2022 – An update was not possible as the Health, Housing and Homelessness workstream leads were unable to attend the



						meeting. The deadline has been updated to 20 July 2022. 20/07/2022 – Meetings are being arranged to progress this work. A further update will be provided at the next meeting.
16 March 2022	12	Present the communications plan to the next WYHP CEO meeting in May	Hannah Jowett	20 September 2022		24/05/2022 – Hannah noted that a further update on the communications plan will be provided once the workstream action plans have been reviewed. The deadline has been updated to 20 July 2022. 20/07/2022 – Further work is required exploring the touch points in the workstream action plans. A further update will be provided at the next meeting.
16 March 2022	13	Co-ordinate requests to individual WYHP members for funding for the right-sizing marketing campaign	Sarah Roxby and Christine Fox	20 July 2022	20 July 2022	24/05/2022 – An update was not possible as the Health, Housing and Homelessness workstream leads were unable to attend the meeting. The deadline has been updated to 20 July 2022.
24 May 2022	9	Ensure there is a slot on the next WYHP CEO meeting agenda for 20 July 2022 for WYCA climate colleagues to	Alice Keirle-Shaw	20 September 2022	8 September 2022	20/07/2022 – A slot was provided on the WYHP CEO meeting agenda for 20 July 2022 however this item was deferred to the next meeting. Therefore



		discuss the Net Zero Regional Accelerator project				the deadline for this action has been updated to 20 September 2022.
24 May 2022	9	Provide a progress update on the joint bid for UKSPF at the next WYHP CEO meeting on 20 July 2022	Cedric Boston	20 July 2022	20 July 2022	
20 July 2022	9	Send each WYHP member the detail on the purpose of sharing the development pipeline data with Homes England and an updated NDA for signing	Judith Furlonger/Ben Marchant	20 September 2022		
20 July 2022	10	Arrange a news release about Thirteen Group joining the WYHP	Hannah Jowett	20 September 2022		
20 July 2022	11	Arrange a letter of support for the Sustainable Housing Action Partnership	Martyn Broadest	20 September 2022		



Net Zero Region Accelerator

Accelerating net zero investment in West Yorkshire

Nadia McPherson and Neil Johnson

The importance of a West Yorkshire Net Zero Region Accelerator

The Mayor of West Yorkshire and the Combined Authority have declared a climate emergency and set an ambitious science-based target to be net zero carbon by 2038.

The finance required is conservatively estimated at between £2.2 – 4.4 billion, but the likelihood is it will be much more significant.

Research from the [UKCCIC City Investment Analysis Report](#) found:

- Barriers to investment relate to the ability to create robust business cases and investment models that address issues of scale, longevity and confidence rather than available finance.
- There are insufficient investment-ready projects in single coordinated pipeline to attract private sector investment.
- Capacity and capability building is required to generate this pipeline.

The Net Zero Region Accelerator will address the above barriers.

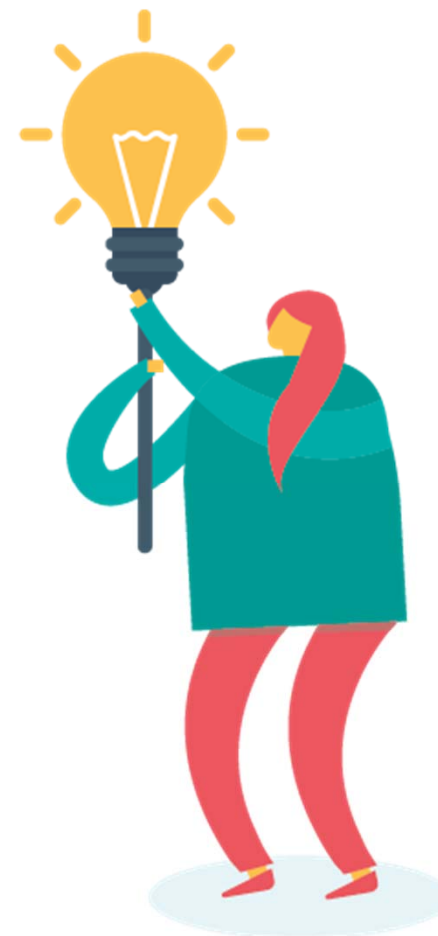


What is the Net Zero Region Accelerator?

The Net Zero Region Accelerator will aggregate projects across West Yorkshire and support project development, providing a long-term pipeline of projects for investment.

The Net Zero Region Accelerator project aims are to:

- Establish a robust pipeline of projects which lower carbon emissions and improve the environment.
- Support projects with business case development, helping them to become investment-ready.
- Create a portfolio of investment ready projects to attract new investors to our region, as well as showcasing the opportunities and strengths unique to West Yorkshire.



Pipeline development

Net Zero Region Accelerator will focus on **Energy**, **Buildings** and **Nature** projects which:

- Reduce carbon emissions
- Deliver wider societal benefits
- Increase investment and funding
- Grow the green economy
- Create good green jobs
- Demonstrate climate leadership

Transport projects that do not fit within the CRSTS funding envelope will be supported as NZRA resource allows.



Pipeline development

Support for projects will be given to those that align with the *West Yorkshire Climate and Environment Plan*, including projects such as:

- Residential retrofit
- Commercial retrofit
- Retrofit of public buildings
- Energy generation (renewables)
- Community energy projects
- District heat networks
- Green & blue infrastructure

The Programme is interested in projects at all stages – initial concept, partly developed business case, investment ready.

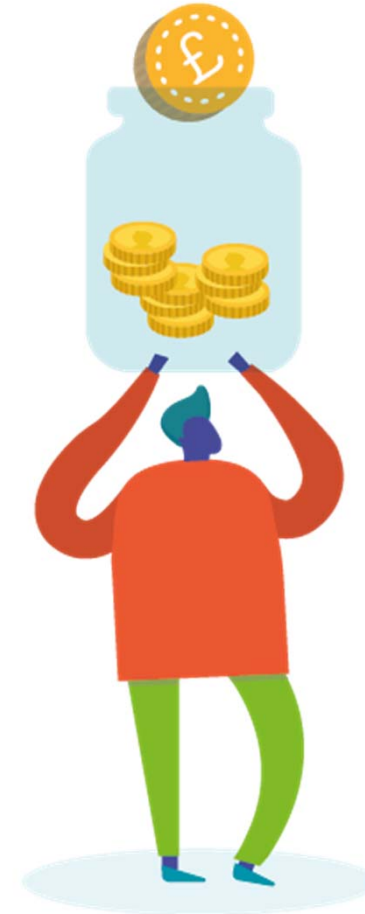


Project development support

Key element of the programme is to support projects with business case development, helping them to become investment-ready.

How will we do this?

- Two Programme Leads to provide technical advice, business case development and support with sourcing finance, procurement, bid writing etc.
- £260,000 revenue funding to commission specialist consultancy services (e.g. legal, technical, financial).



Partnership

Some of the organisations we are looking to work with:

- Local authority district partners
- NHS Trusts and Integrated care systems
- Yorkshire Water
- Northern Power Grid
- Environment Agency
- Natural England
- Defra
- Schools, colleges and universities
- Business and industry
- Housing associations
- Community groups
- Finance institutions (e.g. UKIB) and fund managers
- Government
- Third sector



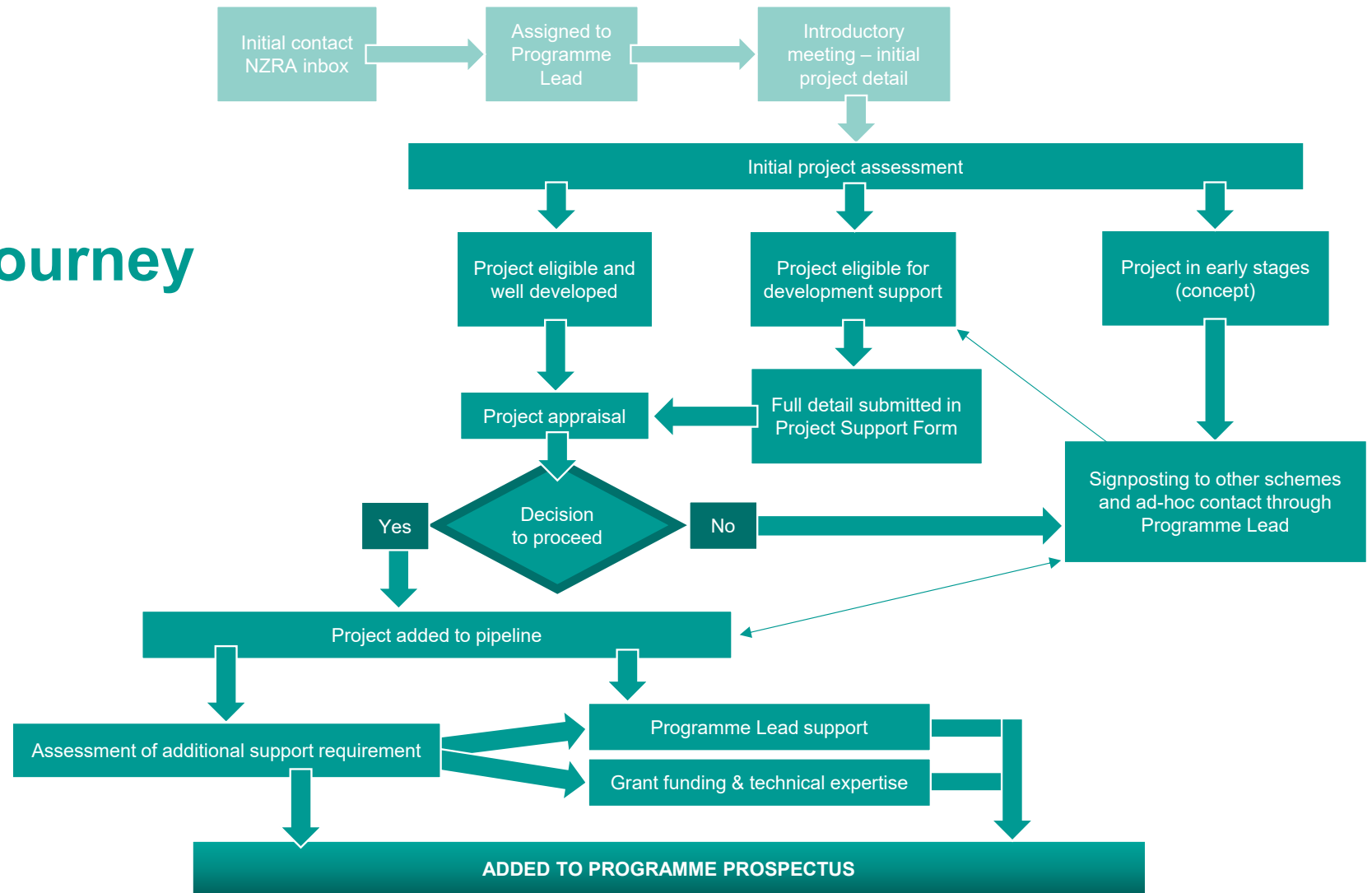
Net Zero Investment Prospectus

One of the deliverables of the NZRA Programme is to launch a **Net Zero Investment Prospectus for West Yorkshire.**

- The Investment Prospectus will be our ‘shop window’ for the investment community and is the opportunity to showcase the net zero opportunities in West Yorkshire.
- It will be hosted on a website, allowing regular updates as new projects are added or completed projects are removed.
- Example prospectuses from other LEPs and CAs
 - [Glasgow’s Greenprint for Investment](#)
 - [West Midlands Low Carbon Investment Prospectus](#)
 - [Net Zero North West Economic Investment Prospectus](#)



Customer journey



Timelines

Milestone	Proposed timeframe
Communications and Stakeholder Plan	June/July
Initial stakeholder identification and contact	June/July
Pipeline design	June
Initial project identification	June (ongoing)
Programme launch	May
Procured design of Investment Prospectus	June/ July
Launch and promotion of Prospectus	September/October

Keep in touch

NZRA team email: NZRA@westyorks-ca.gov.uk

Or contact the NZRA Programme Leads directly:

- **Nadia McPherson**
Tel: 01133481040 | nadia.mcpherson@westyorks-ca.gov.uk
- **Dr Neil Johnson**
Tel: 01133481182 | neil.johnson@westyorks-ca.gov.uk

West Yorkshire Combined Authority | Leeds City Region Enterprise Partnership (the LEP)
Wellington House | 40-50 Wellington Street | Leeds | LS1 2DE
[westyorks-ca.gov.uk](https://www.westyorks-ca.gov.uk)



Thank you



WEST YORKSHIRE HOUSING PARTNERSHIP REPORT	
Meeting date	20 September 2022
Report Title	Retrofit Training: EN:Able Communities CIO offer
Ask	Decision
Report Author	Simeon Perry

SUMMARY

EN:Able Communities CIO (ENC) has an offer of a License though The Retrofit Academy (TRA) to exclusively deliver their Retrofit Training Academy courses in the West Yorkshire region. To commence this Licence, ENC is seeking commitment (at no risk) from the West Yorkshire Housing Partnership (WYHP) members to train both their own and their supply chain staff.

This paper seeks to inform the WYHP members of the offer and, as part of the soft market testing, gauge the appetite for such a service going forward.

1. RECOMMENDATIONS

- i. WYHP landlords individually to determine their retrofit training requirements (for their direct staff and their supply chain staff)
- ii. To advise ENC on timescales when Retrofit training may be required (to determine when to commence License and project)
- iii. To note the contents of this report, especially the linkage to social value and the potential future work with the WYHP Inclusive Growth group.

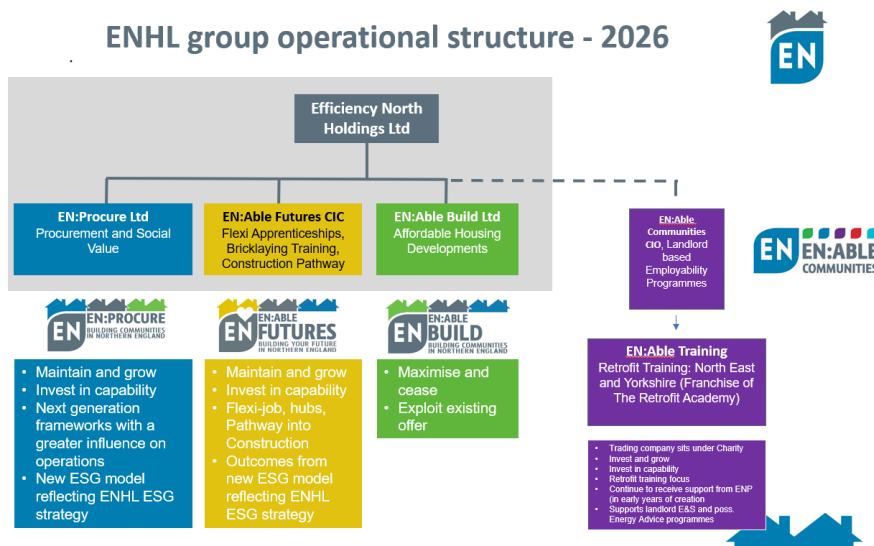
2. INTRODUCTION AND BACKGROUND

What is EN:Able Communities CIO?

- 2.1 EN:Able Communities (ENC) was created in 2015. It is the charity arm of Efficiency North Holdings.



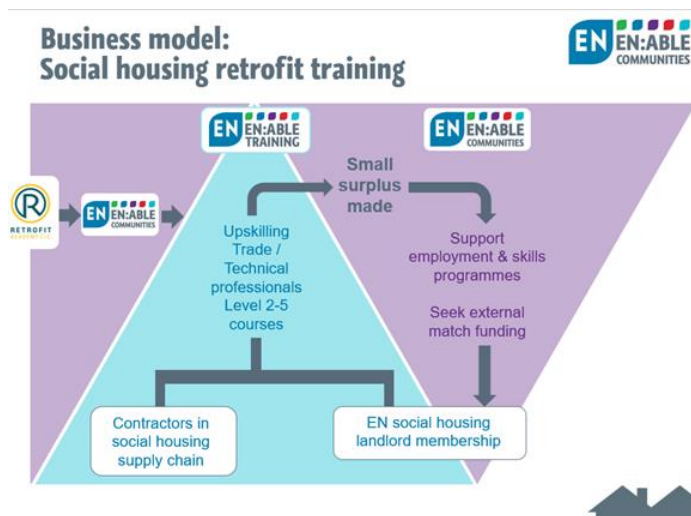
Figure 1: the Efficiency North Holdings group structure

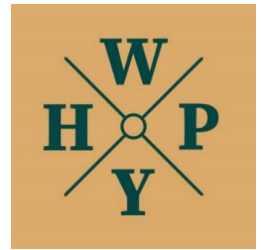


2.2 ENC currently has six trustees. The Chair is Ken Taylor, former chair of WDH and Executive Director of Groundworks Yorkshire.

2.3 ENC’s Business Plan is based upon a simple circular economy supporting social housing landlords and their residents. Any surpluses derived from retrofit training will be used to support social housing landlords’ employment and skills and/or energy advice schemes directly supporting their residents. An illustration is given below:

Figure 2: ENC Business plan





- 2.4 To deliver this business plan, ENC has an option of purchasing an exclusive licence with the Retrofit Academy to deliver the academy's training offer in the prescribed LEP/ Mayoral Authority geographies. ENC's vision is to have Retrofit Academy licences in the North East and Yorkshire regions over the next 18 months. This geography will be coterminous with the BEIS funded Net Zero Hubs. ENC has already purchased an Infrastructure Licence for the Teesside Valley sub region. Project mobilisation for the region is currently underway, in partnership with the LEP and the social landlords operating there.
- 2.5 The ENC role as a TRA licensee will be to act as:
1. Strategic enabler – bringing together the various and key stakeholders: Social housing landlords/their contractor supply chain, key governmental organisations: Combined & Local Authorities, housing trade bodies (e.g. NHC), training providers (FE Colleges etc) and, where appropriate, link to collaborative procurement such as through EN Procure.
 2. Strategic Project Manager to oversee The Retrofit Academy training in a Combined Authority geography.
 3. Training Broker: Develop a list of potential individuals to be referred for training.

The Retrofit Academy

- 2.6 The Retrofit Academy CIC's (TRA) vision is a world where every home is warm, healthy and low carbon. That can only be realised by insulating and decarbonising millions of homes over the next few decades. The UK Green Building Council say that 1.8 homes per minute will need to be retrofitted to deliver the UK government's commitment to net zero by 2050. To do this we need thousands of new retrofitters, delivering home decarbonisation at a scale never seen before.
- 2.7 TRA has a mission to train over 200,000 competent retrofitters by 2030, able to achieve Trustmark accreditation and comply with PAS 2035. TRA develops new qualifications and training courses to support people and organisations to deliver high-quality and large-scale retrofit. It also supports colleges and universities nationwide by training their trainers and licensing their training courses.
- 2.8 TRA is a highly networked organisation. They have close networks with central government (in BEIS and DLUHC), local government, Trustmark, major national retrofit employers and clients, such as social housing landlords.
- 2.9 TRA employs a specialist and experienced team which ensures that their training products are technically accurate and fit for purpose. All TRA courses are subject to regular and rigorous reviews and improvement.



- 2.10 TRA has developed national forums to engage key sectors in retrofit, create momentum and promote good practice. These forums are:
- The UK Retrofit Training Network Steering Group comprised of representatives from all organisations with which TRA is currently partnering. This Group meets regularly to share knowledge, ensure momentum and create a collaborative environment.
 - The National Retrofit Employers Group comprised of representatives from major retrofit employers such as main contractors and managing agents.
 - The National Retrofit Clients Group comprised of representatives from stock owning organisations such as housing associations and Local Authorities.
- 2.11 ENC sits on both the UK Retrofit Training Network Steering Group and the National Retrofit Clients Group.
- 2.12 TRA have developed the curriculum and course training materials for a number of courses. Currently TRA deliver four Ofqual regulated courses, as follows:
- Level 2 Award in Understanding Domestic Retrofit
 - Level 3 Certificate in Domestic Retrofit Advice
 - Level 4 Award in Domestic Retrofit Assessment
 - Level 5 Diploma in Retrofit Coordination and Risk Management
- 2.13 In acknowledgement of the significant current and forecast gap in retrofit skills, TRA are developing a Retrofit Careers Portal, whereby individuals can access information, advice and guidance about careers in the retrofit sector. The portal will also operate as a virtual careers fair with retrofit employers able to promote their organisation and their retrofit vacancies and individuals seeking to enter the sector can engage, network and connect with such opportunities.
- 2.14 The TRA model is a 'Hub and Spoke' model. The TRA provide the central support, national networking, core marketing material, a "train the trainer" programme, the learner management system, learning materials, quality assurance and all assessment of learners. ENC will use its local network to promote training to appropriate organisations and individuals, market the training provision, recruit learners and deliver the retrofit training.
- 2.15 Licenses are based upon:

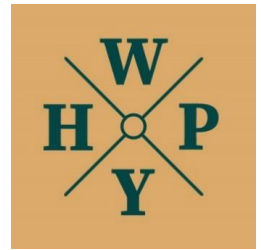
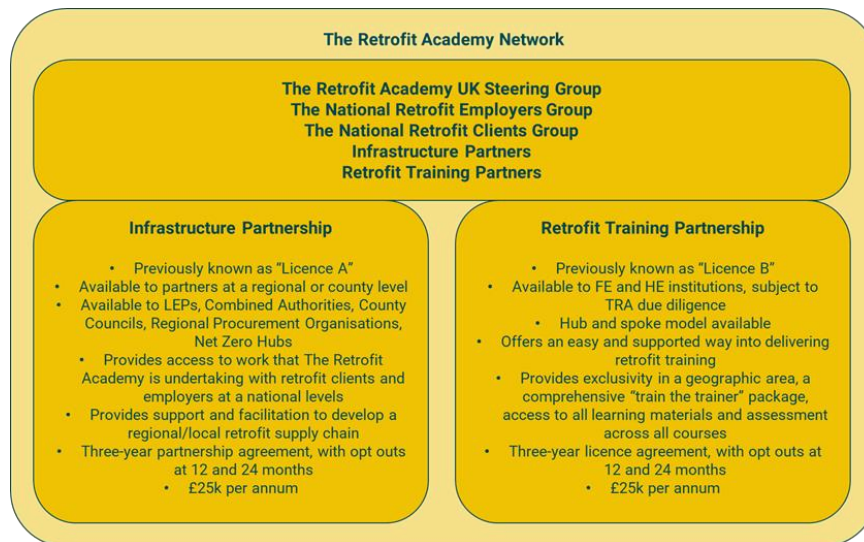


Figure 3 TRA License Model



2.16 TRA have successfully developed this model to date in Devon and Essex. Both were pump primed from DLUHC via the UK Community Renewal Fund. The experience of both projects has been used to develop the approach towards Infrastructure Partnerships and Training Partnerships. Deliverables to date include:

- Active promotion and engagement with a range of partners to raise the profile and urgency of retrofit
- Local Retrofit Supply Chain Research
- Local promotion and marketing of L2-L5 training
- Provision of training at Level 2, 3, 4 and 5
- Identification of the most appropriate Retrofit Training Partner and work to establish that partner as able to delivery retrofit training, including:
 - Train the trainer being delivered to tutors
 - Support to curriculum leaders
 - Marketing support (brand guidelines and digital assets)
 - Training in how to use TRA's Learner Management System

2.17 Both projects, which attracted c£1.7m CRF funding in total, also included the delivery of activities that are outside the scope of the partnership licences, such as a programme of training for housing providers, business support for SMEs seeking PAS 2030 certification, and stock condition analysis.

2.18 Lessons learnt are currently being developed and factored into The Retrofit Academy approach to partnerships.



2.19 ENC has bought the Infrastructure Partnership Licence for Teesside. This will be extended for the whole North East by early 2023. The Training Partner licence for Teesside/North East is currently in negotiation dependent upon the ENC model employed. In West Yorkshire, ENC would buy the Infrastructure Partnership Licence. The Training Partner License could then be potentially purchased by West Yorkshire Consortium of Colleges.

3. THE OFFER

3.1 What courses are available?

Figure 4 The roles of PAS2035

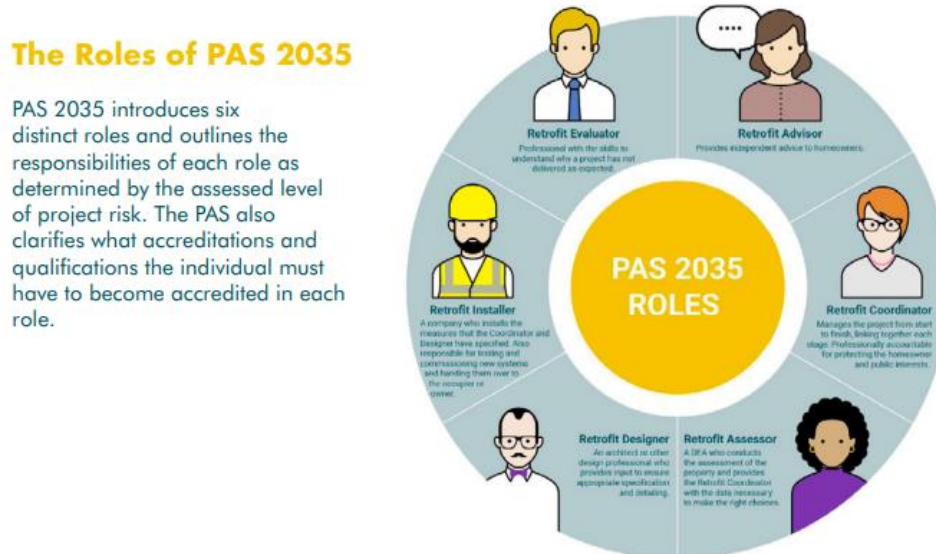


Table 1: Courses & costs

Course	Target audience	Cost per person
<u>L2 Award in Understanding Domestic Retrofit</u>	Social Housing: Asset Managers, Property Managers, property teams, technical staff, in house repairs, maintenance and improvement operatives. Contractors: Property based technical staff, Senior Managers, Procurement staff, repairs, maintenance and	£695 + VAT



	improvement teams, energy efficiency installers, renewables installers	
L3 Certificate in Domestic Retrofit Advice	Social housing client staff: Tenant Engagement Officers, Tenant Liaison Officers, front line Housing Officers, Retrofit Project Officers and Coordinators, Customer Support Staff who may provide retrofit advice to tenants.	£1300+VAT
<u>L4 Domestic Retrofit Assessment</u>	Surveyors in both Landlords and Contractors	£1300+VAT
<u>L5 Diploma in Retrofit Co-ordination and Risk Management</u>	Project Managers in both Client and Contractors organisations	£1700 - £2500+VAT

3.2 In addition, TRA have developed a 'Fit for Retrofit' course. This course seeks to introduce retrofit for housing management staff. It consists of 6 modules including Leadership, Engagement, Skills Needed and Stock Requirements for retrofit. The course is not Ofqual accredited. The course has been delivered as part of the roll out in both Devon and Essex as a proof of concept to 18 Housing Associations working in those geographies. The TRA Board are considering in mid-September the next steps to formally roll out this course and its potential costs.

When will the Offer be implemented in West Yorkshire?

3.3 An Infrastructure Partnership licence could be signed in early 2023 with the TRA for West Yorkshire. The exact date is dependent upon the demand from WYHP member landlords.

3.4 In the longer term, once the volume of training increases, detailed discussion would occur with West Yorkshire Consortium of Colleges and its partner FE Colleges that would lead to the agreement of a Training Partner Licence with an appropriate local provider/s. Subject to the level of knowledge and skills present in the local providers, and to ensure that local trainers are able to deliver Retrofit Academy courses to the required standard, a train the trainer package would be delivered. This, along with the other work needed to establish local Retrofit Academies, means that there is a lead in time of c10 months for FE Colleges to be able to deliver new training courses.

How does ENC/TRA make its costs?



- 3.5 TRA charges a cost for the both the Infrastructure and the Training License. In addition, accreditation and TRA costs are built in to course costs.
- 3.6 ENC will seek to recoup its operating costs through the training fee. In addition, ENC will seek to make a small surplus to enable Social Value to then work with WYHP members of supporting residents in employment /skills and potentially energy advice. Linkage here would be made with the Inclusive Growth Workstream.

How much will it cost a member landlord or contractor?

- 3.7 Costs to partner landlords or contractors are as stated in Table 1.
- 3.8 ENC propose to take the risk on the Infrastructure License, enabling no up-front fee for the landlord or its supply chain partner. That said, ENC will be reliant on member landlords promoting the course offer through its supply chain contractors.

What is the ENC staffing establishment to support WYHP members?

- 3.9 ENC has 3.3 FTE staff with corporate services provided through Efficiency North Holdings:
- Simeon Perry – Head of Operations: Strategic Lead / Programme Manager
 - Project Manager – 0.3 FTE. APM project management methodology will be employed
 - Training coordinator: Yorkshire. Vacant. Currently recruiting a recent graduate through a University of Huddersfield Graduate Hub.
 - Training Co-ordinator North East. In post. A Your Homes Newcastle Tenant. Employed via a Karbon Homes employment initiative to support social housing residents into work.
- 3.10 Trainers will be recruited initially on an Associate basis, to meet the training requirement. Should more staff be required, posts will be recruited when the demand side of training is known.

4. DEVELOPING ACADEMIC PARTNERSHIPS

- 4.1 ENC has begun developing partnership links with the University of Huddersfield (U of H). U of H students have just undertaken an Evaluation of ENC Kickstart Gateway, seeking recruitment to the team via a graduate and the potential for a Knowledge Transfer Partnership on retrofit related activity in due course.



4.2 WYHP has also developed partnerships with U of H in relation to both the Health and Climate Emergency workstreams. Greater joining up would be a natural way forward.

5. ROLE OF EN:PROCURE

5.1 EN:Procure will maximise the use of Retrofit Frameworks for installation works through:

- a) Seeking out external funding to enable retrofit related works e.g. Social Housing Decarbonisation Fund (SHSF wave x); work with Net Zero Hubs etc to develop collaborations, maximise opportunities, reduce costs through economies of scale/ learning etc. EN:Procure (ENP) has already delivered the procurement for 90% of the SHDF Wave 1 funding in West Yorkshire to 6 WYHP member landlords (value £9m). EN Procure is currently working with a number of WYHP landlords to develop a collaboration for SHDF wave 2; bids have to be submitted by November 2022 (date TBC by BEIS).
- b) Work with Consultants: ENP are working closely with a number of consultants in the sustainability sector to enable support to member social landlords.
- c) As part of the ENP Retrofit Framework, additional clauses could be added to:
 - i. Potentially require retrofit required training for contractor staff through ENC
 - ii. Join up any social value that the contractor will undertake as part of the programme delivery with the Clients ambitions
- d) EN:Procure also run EN:Connect Carbon Reduction and Retrofit group, a good practice forum focusing on the technical aspects of Retrofit implementation in social landlords. Many WYHP representatives regularly attend this forum.

6. ENC SUPPORTING SOCIAL VALUE DELIVERY

6.1 Through the Retrofit License, ENC Trustees seek to build ENC into a self-funding charity. Any surpluses made will be offered to social housing landlords (that directly or through its contractors transact with its training offer) based upon the priorities of landlords to:

- a) Support Employment and Training programmes or
- b) Energy advice programmes



This could be made more powerful if it combined with the social value initiatives offered by the contractors.

6.2 Through this, ENC will provide resources to such as, but not exclusively:

- a) Bid for work.
- b) Provide assistance, if required, in delivery e.g. project management.
- c) Strategic Policy support.

6.3 In relation to policy development, ENC is highly connected:

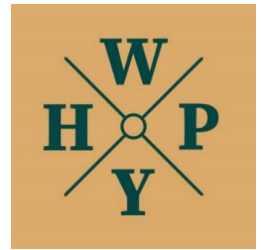
- a) EN:Connect Employment and Skills in Communities Forum. A user led good practice forum, where many WYHP member landlords' representatives attend to share good practice, engage and learn more about national Employment and Skills policy and governmental (DWP) initiatives.
- b) Is an active member of both Communities that Work and ERSA
- c) Very well connected to Combined Authority Skills/Employment and Green Policy teams
- d) A member of the West Yorkshire Mayors Green Skills Taskforce. Matthew Walker represents the WYHP landlords.

7. ALREADY DELIVERING RETROFIT TRAINING IN WEST YORKSHIRE

7.1 ENC is a 'can do' organisation determined to make a difference through retrofit training. To demonstrate this as an example of the energy advice provided:

- I) It has already been successful in winning an award from the Esh Green Communities funding for £5,000. This will support 10 residents in the Wakefield area from WDH, Yorkshire Housing and Together Housing to become 'Green Tenant Ambassadors' through being funded to complete L2 Understanding Domestic Retrofit training. It is anticipated this funding will capacity build a few residents to support their landlord through the tenant engagement structures in the tenant voice in this new field. An implementation plan is currently being developed with all 3 landlords.
- II) ENC has worked with Heart of Yorkshire college (Wakefield/Selby Colleges) who undertook a piece of research to define the Green Skills curriculum needed for FE colleges in the locality. This research was funded by Community Renewal Fund.

8. RISK CONSIDERATIONS



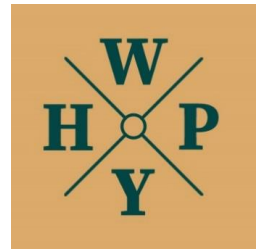
- 8.1 ENC is offering a service to WYHP members. As such, there are no risks for WYHP members per se, as each WYHP member and their supply chain partners will need to buy into this resource. Risks to WYHP members are mitigated by the fact that ENC will buy the TRA Infrastructure License and recover its costs through the training fees.

9. CONCLUSION

- 9.1 Many West Yorkshire social landlords have already commenced their retrofit programmes. Externally funding, particularly from BEIS, is being made available to support this investment. However, the specialist knowledge and skills base in both client landlords and contractors in PAS2035 is generally low. This poses a risk for landlords. Specialist sustainable consultancies are supporting landlords, but landlords will recognise that they need to develop their staff to be skilled in the PAS2035 field. Therefore, the offer of a PAS2035 compliant training to upskill the client and contractor's workforce is timely. The proposed training is cost competitive and will also enable social value delivery for the landlord. The offer is at no risk to WYHP landlords. Moreover, it provides a required service and has the opportunity to enable social value to support the landlords' own mission to support its residents.

10. FURTHER INFORMATION

Simeon Perry
Head of Operations
EN:Able Communities CIO
07884589122
Simeon.perry@efficiencynorth.org



WEST YORKSHIRE HOUSING PARTNERSHIP REPORT	
Meeting date	20 September 2022
Report Title	West Yorkshire Combined Authority Update
Ask	For Information
Report Author	Rebecca Greenwood, Policy Officer

SUMMARY

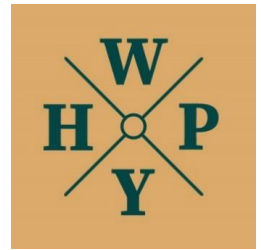
This report will provide West Yorkshire Housing Partnership members with an update on current workstreams and progress to issue a revised Non-Disclosure Agreement.

1. RECOMMENDATIONS

- 1.1 West Yorkshire Housing Partnership members are asked to note the contents of the report.

2. INTRODUCTION AND BACKGROUND

- 2.1 West Yorkshire Housing Partnership (WYHP) have been working closely with the Combined Authority to share information across WYHP's collective affordable housing supply pipeline. Due to commercial sensitivity, an NDA was signed by each of the members to ensure site information shared was not shared with other parties. It has been proposed to amend the NDA to include Homes England to allow information across the collective pipeline to be shared across all three parties.
- 2.2 The NDA is currently being amended by the Combined Authority's legal team and will be ready to share with partners in mid-September. Sharing information with Homes England will allow Homes England to review the sites within the WYHP pipeline alongside projects in their own pipeline and CME programmes providing a clearer insight into the projected affordable homes supply in West Yorkshire.
- 2.3 The Combined Authority is progressing both the Housing Revenue Fund Programme and the Brownfield Housing Fund Programme. The Housing Revenue Fund is supporting Local Authorities to build capacity and provide technical resource ensuring key sites are delivery ready. The Brownfield Housing Fund (BHF) Programme is a capital programme aimed at unlocking brownfield sites across the region. The most recent BHF Business Cases were presented to the Place, Regeneration and Housing Committee on 1st September 2022 for approval. A link to the committee papers is [here](#).
- 2.4 Work is ongoing to progress the West Yorkshire Housing Strategy with the first phase of the work to undertake a data review and evidence gathering exercise



that will inform the strategic priorities. The Combined Authority is currently undergoing a procurement exercise to appoint a consultant to undertake this.

3. KEY ISSUES

3.1 The report is for noting and there are no key issues arising.

4. RESOURCES

4.1 There are no resource requirements directly arising from this report.

5. EQUALITY AND DIVERSITY CONSIDERATIONS

5.1 There are no equality and diversity implications directly arising from this report.

6. RISK CONSIDERATIONS

6.1 As this is an update report there are no risks arising from this report.

7. CONCLUSION

7.1 West Yorkshire Housing Partnership members are asked to note the contents of the report.

8. FURTHER INFORMATION

Judith Furlonger
Head of Housing
West Yorkshire Combined Authority
judith.furlonger@westyorks-ca.gov.uk

Rebecca Greenwood
Policy Officer
West Yorkshire Combined Authority
07866 000371
rebecca.greenwood@westyorks-ca.gov.uk



WEST YORKSHIRE HOUSING PARTNERSHIP REPORT	
Meeting date	Tuesday 20th September 2022
Report Title	Workstream Update – Investment and Regeneration
Ask	For Information
Report Author	George Paterson

SUMMARY

This report gives an update on work undertaken on behalf of the Investment and Regeneration workstream since the last CEO Meeting.

It covers two key areas:

- Update on Development Pipeline
- Damp / Mould / Disrepair Work

1. RECOMMENDATIONS

- 1.1 The CEO group are asked to note the work undertaken in the Investment and Regeneration workstream area.

2. INTRODUCTION AND BACKGROUND

- 2.1 The workstream group continues to meet on a regular basis with another meeting (due to be) held on 15th September 2022. As this report is drafted prior to the meeting on the 15th, a verbal update will be given to the CEO meeting on 20th September 2022 if appropriate to provide any further progress.

3. UPDATE ON ACTIVITY

Update on Development Pipeline

- 3.1 At the West Yorkshire Housing Partnership (WYHP) CEO meeting on Wednesday 20 July 2022, the West Yorkshire Combined Authority stated that they wished to amend the NDA that members signed allowing them to collect development pipeline information, including site locations. They wish to share this information with Homes England so that any development figures from non-WYHP members can be identified and to ensure that the development pipeline figures provide an accurate representation of the WYHP's intention to develop. This is to identify whether the West Yorkshire region is on track to deliver the 5,000 new affordable homes Mayor Tracy Brabin has committed to providing during her first tenure as Mayor. The West Yorkshire Combined Authority will contact each WYHP member to state the purpose of the information sharing with Homes England and will send an amended NDA for signing.



- 3.2 Also, the Chair and Chief Executive of Homes England visited West Yorkshire on 6 July 2022. They received a presentation from the WYHP about the work of the Partnership and the development pipeline. This presentation set out the challenges around development in West Yorkshire and how Homes England might be able to help. As a result of this visit, Homes England have agreed to provide some resource to support the West Yorkshire Combined Authority to develop a strategic place partnership business case, as is being piloted in Greater Manchester. The next steps on this have yet to be confirmed, however there may be a task and finish group that could have a representative from the WYHP.
- 3.3 This work is still in progress and an update will be made to the CEO group as soon as possible.

Damp / Mould / Disrepair

- 3.4 This is one of the key actions for the workstream group to focus on during 2022. As a starting point, a draft good practice report has been produced which links closely to the Housing Ombudsman's report on this topic. The report focuses on the good practice within partners and highlights various practices which could be shared to ensure a consistently high response to the issue amongst WYHP members. There are also other examples of good guidance including a detailed NHF presentation from the Curo Group. Over the past few months there has been continued progress although this has slowed down over the summer months due to holidays etc.
- 3.5 Connect Housing has established a shared ICT data resource (via CITRIX) for the sub-group to view. This has been set up to ensure best practice examples are shared and can be easily accessed by all members of the WYHP Damp and Disrepair Group to use as they see fit. To date it includes examples from Aster, Curo, Incommunities, Karbon Homes and WDH. The sub-group has met on two occasions and one of the key points identified at an early stage is that there is no "one size fits all" response to how we tackle damp and disrepair issues. Different organisations will have access to a variety of resources and larger organisations have dedicated staff, access to more resources (for technology for example) and rather than try to impose what is a single best practice approach, members can use the shared examples to pick out best practice that works for their own organisation.
- 3.6 The sub-group has identified four key themes around best practice, and these are:
1. Best practice procedure for capturing, escalating, responding to cases



2. Proactively identifying cases and using data to identify potential cases of CDM
3. Resident communication
4. Staff training/competencies

3.7 This obviously remains a pressing issue for everyone, especially with fuel prices rising catastrophically and tenants becoming more likely to be unable to heat their homes adequately, or at all.

3.8 **Next Steps** – it was agreed not to hold the next workshop until after the main holiday period (the last workshop in July did not have great attendance), and one of the areas we will focus on next time is the use of technology to gather evidence and support actions to mitigate the issue.

4. **KEY ISSUES**

4.1 These are outlined above and are included in the agreed action plan for the workstream group for 2022. The work of the West Yorkshire Combined Authority in partnership with Homes England may well help support landlords to maintain pipelines in what are currently extremely challenging circumstances.

5. **RESOURCES**

5.1 No requirement for any additional resources as a result of this report, other than the continued support and involvement of members.

6. **EQUALITY AND DIVERSITY CONSIDERATIONS**

6.1 None directly arising from this report, however the work around damp and disrepair may potentially identify issues where damp affects certain groups to a greater extent than others. Poverty will certainly be a factor; however we will report back on any issues identified once the survey is completed.

7. **RISK CONSIDERATIONS**

7.1 None directly arising from this report.

8. **CONCLUSION**

8.1 The Investment and Regeneration workstream is working well and will continue to give regular updates to the CEO group going forward on progress. If the CEO group wish to request any further areas for the workstream to consider, please do so.



9. FURTHER INFORMATION

George Paterson
Executive Director of Property
Together Housing
07720 560410
George.Paterson@togetherhousing.co.uk



WEST YORKSHIRE HOUSING PARTNERSHIP REPORT	
Meeting date	20 September 2022
Report Title	Health, Housing and Homelessness Workstream
Ask	For Information
Report Author	Sarah Roxby, Christine Fox and Phil Windle

SUMMARY

This report provides an update on progress against the workstream priorities.

1. RECOMMENDATIONS

1.1 To note the content of the report.

2. INTRODUCTION AND BACKGROUND

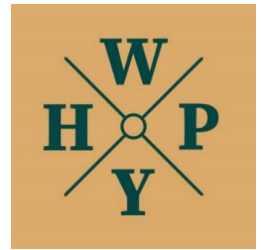
2.1 The Housing and Health workstream priorities are to:

1. Actively contribute to the **Dementia Ready Housing Task Force** - to improve the experience of people living with dementia and their carers, from before diagnosis to end of life.
2. Develop a **Housing First** model in response to the housing, health and care/support needs of people who are homeless/rough sleeping.
3. Focus on activity that will support good **mental health and tenancy sustainment** and improve pathways to support.
4. Work with the West Yorkshire Health and Care Partnership (WYHCP) to deliver a '**right-sizing**' campaign, to promote the range of housing options for older people and encourage planning for later life.

3. UPDATE ON ACTIVITY

Priority 1 – Dementia Ready Housing Task Force

- 3.1 The Mayor, Tracy Brabin, attended the Task Force meeting on 23 August 2022 which combined a visit to the Abbeyfield Society's award-winning scheme, Fern Bank in Bingley. The presentation shared at the meeting is attached at Appendix A.
- 3.2 A key question from Tracy was whether dementia-friendly homes could/would be built in time for the end of her term (May 2024) and included in the 5,000 home mayoral pledge commitment. The Task Force agreed to look into what is already programmed and whether homes could be designed to dementia standards e.g. Kirklees dementia standards or HAPPI standards. Tracy also asked whether Homes England were involved in the Task Force.

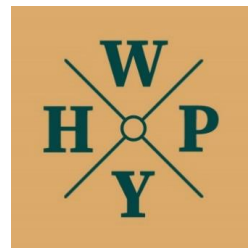


- 3.3 Tracy is keen for the task force to be innovative and trial new ideas and referenced the Mayor's Innovation Prize.
- 3.4 Tracy asked the DHSC representatives present about the £300m Housing Transformation Fund which is understood to be under threat if the National Insurance uplift is reversed (Liz Truss' pledge). They seemed hopeful that it would be found through another route.
- 3.5 It was noted that a Dementia Dwelling Grant was trialled in Worcestershire, top-slicing Disabled Facilities Grant money to fund dementia aids such as notice boards, night lights and clocks. The evaluation by the University of Worcester showed that relatively inexpensive aids can contribute towards the maintenance of wellbeing and resilience of people with dementia in domestic settings, while also increasing the skills and confidence of professionals involved in the project. A company called Invisible Creations sells aids and adaptations that are stylish – this could be useful when designing for dementia without wanting to have an environment that feels institutional.
- 3.6 Tracy also talked about the new role of Inclusivity Champion at the Combined Authority which will include promoting equality for older people.
- 3.7 Other takeaways were about ensuring the right-sizing campaign included awareness on how housing can support people with dementia and linking in with social prescribing services to raise awareness.
- 3.8 Overall, the meeting was very positive.

Priority 2 – Housing First Model

- 3.9 Phil Windle is now leading on this priority and has met with Sarah Holes from Kirklees Council and Gill Kelly (Public Health/ICS). The intention is to link up with the Regional Homelessness Forum where there is representation from each Local Authority. A special meeting of the forum is being arranged for late September to discuss the appetite and options for a regional model and the winter response to homelessness and rough sleeping. Phil is also making connections with colleagues involved in setting up the Liverpool and Manchester Housing First pilots.

Priority 3 – Mental health and tenancy sustainment



- 3.10 Working with the West Yorkshire Transforming Care team, a market needs assessment has been commissioned on the demand for supported accommodation for people with learning disabilities, mental health and autism. We will update further as this work progresses.
- 3.11 The mental health collaboration framework is still on hold as we await feedback from mental health colleagues.
- 3.12 A special meeting of the workstream is to be arranged to discuss how we are supporting good mental health and tenancy sustainment and to identify our top 3 issues we need to focus on.
- 3.13 Trauma Informed Practice – around 300 housing workers have been trained, with some very positive feedback received. Inspire North have shared their experience of working towards becoming a trauma informed organisation and providers are being asked to consider how they can embed a trauma informed approach in their organisations.

Priority 4 – Right-sizing campaign

- 3.14 Funding is now in place for the campaign and a group is being set up to lead on commissioning the work.

4. KEY ISSUES

- 4.1 A key issue for consideration of the WYHP is how we respond to the Mayor's ambition about the delivery of dementia friendly homes.

5. RESOURCES

- 5.1 There are no resource requirements arising from this paper.

6. EQUALITY AND DIVERSITY CONSIDERATIONS

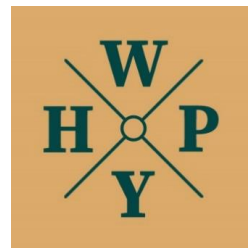
- 6.1 None arising from this report.

7. RISK CONSIDERATIONS

- 7.1 None arising from this report.

8. FURTHER INFORMATION

Christine Fox
Director of Neighbourly Places



Connect Housing
07985 887530
christine.fox@connecthousing.org.uk

Sarah Roxby
Service Director – Health and Wellbeing
WDH
07731135102
sroxby@wdh.co.uk

Phil Windle
Deputy Housing Options Manager
Leeds City Council
philip.windle@leeds.gov.uk



WEST YORKSHIRE HOUSING PARTNERSHIP REPORT	
Meeting date	20 September 2022
Report Title	Finance Update
Ask	FOR INFORMATION
Report Author	Alice Keirle-Shaw

SUMMARY

This report provides an update on the finances of the West Yorkshire Housing Partnership (WYHP), being managed by Together Housing in their role as Secretariat.

1. RECOMMENDATIONS

1.1 To NOTE the content of this report.

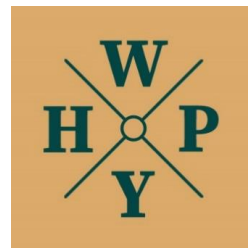
2. INTRODUCTION AND BACKGROUND

2.1 Members of the WYHP are required to pay a fixed membership fee, with the exception of stock holding Local Authorities. Together Housing, as Secretariat of the WYHP, is responsible for the finances of the Partnership, including collecting annual fees and paying for the activities of the Partnership.

3. FINANCE UPDATE

3.1 Invoices for the 2022/23 annual membership fee have been issued to all WYHP members for payment. The annual fees from all current WYHP members total £75,000, including the membership of Thirteen Group who have recently joined the Partnership. The full details of the distribution of the overall income are shown below:

Member	Cost (£)
Accent Housing	10,000
Connect Housing	2,500
Incommunities	10,000
Johnnie Johnson	2,500
Kirklees Council	0
Leeds and Yorkshire	2,500



Leeds City Council	0
Leeds Federated	2,500
Manningham Housing	2,500
Unity Housing	2,500
Thirteen Group	10,000
Together Housing	10,000
WDH	10,000
Yorkshire Housing	10,000
Total	75,000

3.2 The income, expenditure and committed costs for 2022/23 for the WYHP as at 6 September 2022 are as follows:

Income (£)		Expenditure and committed costs for 2022/23 (net of VAT) (£)	
Carry forward from 2021/22	22,450	Better Homes Hub contribution (committed cost)	8,825
Membership fees	75,000	Sustainable Housing Action Partnership (SHAP) membership – 1 year	3,500
		Solar PV and Battery Project (committed cost)	18,000
		Secretariate support – Together Housing	30,000
		Communications support – Yorkshire Housing	10,000
		Lunch – CEO meeting, 24 May 2022	162.50
		Lunch – CEO meeting, 20 July 2022	247.50
Total	97,450	Total	70,735
Difference			26,715

4. RESOURCES



4.1 There are no additional resource requirements as result of this report.

5. EQUALITY AND DIVERSITY CONSIDERATIONS

5.1 There are no direct equality and diversity considerations as a result of this report.

6. RISK CONSIDERATIONS

6.1 There is a risk that if the finances of the WYHP are not transparent, this could undermine the trust of the Partnership. By providing information on the income and expenditure of the Partnership as a standing item on the Chief Executives meeting agenda, the risk is mitigated.

9. FURTHER INFORMATION

Alice Keirle-Shaw
Policy Manager
Together Housing
07719 954082
Alice.keirle-shaw@togetherhousing.co.uk